

**ROLL CALL ORDER FOR MEETING OF
September 10, 2018**

Buol, Del Toro, Jones, Larson, Resnick, Rios, Shaw



**CITY OF DUBUQUE, IOWA
CITY COUNCIL MEETING
Historic Federal Building
350 W. 6th Street
September 10, 2018**

Council meetings are video streamed live and archived at www.cityofdubuque.org/media and on Dubuque's CityChannel on the Mediacom cable system at cable channel 8 and digital 117.2

SPECIAL SESSION

6:00 PM

CONSENT ITEMS

The consent agenda items are considered to be routine and non-controversial and all consent items will be normally voted upon in a single motion without any separate discussion on a particular item. If you would like to discuss one of the Consent Items, please go to the microphone and be recognized by the Mayor and state the item you would like removed from the Consent Agenda for separate discussion and consideration.

1. Alcohol License Application

City Manager recommending approval of a special event liquor license application for Catfish Charlie's.

RESOLUTION Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits

Suggested Disposition: Receive and File; Adopt Resolution(s)

WORK SESSION

1. Inclusive Dubuque Quarterly Report

City staff and partners will conduct a work session on the Inclusive Dubuque quarterly report.

ADJOURNMENT

The agenda with supporting documents may be accessed at www.cityofdubuque.org or at the City Clerk's Office, 50 W. 13th Street, during regular business hours.

This notice is given pursuant to Chapter 21, Code of Iowa, and applicable local regulations of the City of Dubuque, Iowa and/or governmental body holding the meeting.

Any visual or hearing impaired persons needing special assistance or persons with special accessibility needs should contact the City Clerk's Office at (563) 589-4100 or TTY/TTD (563) 690-6678.

City of Dubuque

Consent Items # 1.

ITEM TITLE: Alcohol License Application

SUMMARY: City Manager recommending approval of a special event liquor license application for Catfish Charlie's.

RESOLUTION Approving applications for beer, liquor, and/or wine permits, as required by City of Dubuque Code of Ordinances Title 4 Business and License Regulations, Chapter 2 Liquor Control, Article B Liquor, Beer and Wine Licenses and Permits

SUGGESTED DISPOSITION: Suggested Disposition: Receive and File; Adopt Resolution(s)

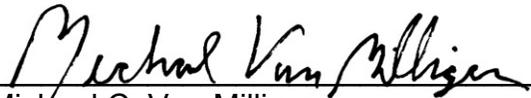
ATTACHMENTS:

Description	Type
Catfish Charlie's Special Event Liquor License-MVM Memo	City Manager Memo
Staff Memo	Staff Memo
9-10-18 Resolution	Resolutions

TO: The Honorable Mayor and City Council Members
FROM: Michael C. Van Milligen, City Manager
SUBJECT: Catfish Charlie's Special Event Liquor License
DATE: September 6, 2018

City Clerk Kevin Firnstahl recommends City Council approval of a special event liquor license application for Catfish Charlie's for Tuesday, September 11, 2018.

I concur with the recommendation and respectfully request Mayor and City Council approval.



Michael C. Van Milligen

MCVM:jh
Attachment

cc: Crenna Brumwell, City Attorney
Teri Goodmann, Assistant City Manager
Cori Burbach, Assistant City Manager
Kevin S. Firnstahl, City Clerk

TO: Michael C. Van Milligen, City Manager
FROM: Kevin S. Firnstahl, City Clerk
DATE: September 6, 2018
SUBJECT: Catfish Charlie's Special Event Liquor License

Purpose

The purpose of this memo is to request approval of a special event liquor license application for Catfish Charlie's for Tuesday, September 11, 2018.

Background

In planning a September 11, 2018 event, the owners of Catfish Charlies realized that their six-month, special event liquor license expired just shy of the event date. Upon applying for new one with the State ABD, they realized it requires City Council approval. They appealed to the City Clerk's Office for any arrangements that could be made to make the event happen.

Recommendation

I recommend that the City Council place the special event liquor license on the September 10, 2018 special meeting agenda for subsequent approval.

Thank you.

/ksf

RESOLUTION NO.

APPROVING APPLICATIONS FOR BEER, LIQUOR, AND/OR WINE PERMITS, AS REQUIRED BY CITY OF DUBUQUE CODE OF ORDINANCES TITLE 4 BUSINESS AND LICENSE REGULATIONS, CHAPTER 2 LIQUOR CONTROL, ARTICLE B LIQUOR, BEER AND WINE LICENSES AND PERMITS

Whereas, applications for Beer, Liquor, and or Wine Permits have been submitted and filed with the City Council for approval and the same have been examined and approved; and

Whereas, the premises to be occupied by such applicants were inspected and found to comply with the Ordinances of the City and the applicants have filed the proper fees and bonds and otherwise complied with the requirements of the Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DUBUQUE, IOWA:

Section 1. The City Clerk is hereby authorized and directed to cause to be issued the noted permit types to the following applicants pending submission of the locally required documentation:

<u>Special Event(s) per Special Event Application Submittal</u>		
Catfish Charlie's	145 Crescent Ridge	Class B Beer (Outdoor)

Passed, approved, and adopted this 10th day of September 2018.

Roy D. Buol, Mayor

Attest:

Kevin S. Firnstahl, City Clerk

City of Dubuque

Work Session - Bottom # 1.

ITEM TITLE:

Inclusive Dubuque Quarterly Report

SUMMARY:

City staff and partners will conduct a work session on the Inclusive Dubuque quarterly report.

SUGGESTED DISPOSITION:

ATTACHMENTS:

Description

Type

Inclusive Dubuque Work Session-MVM Memo

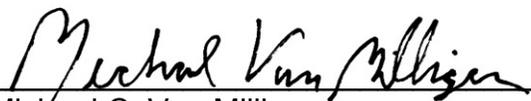
City Manager Memo

Staff Memo

Staff Memo

TO: The Honorable Mayor and City Council Members
FROM: Michael C. Van Milligen, City Manager
SUBJECT: Inclusive Dubuque Quarterly Update
DATE: September 4, 2018

Human Rights Director Kelly Larson is transmitting information for the Inclusive Dubuque Work Session.



Michael C. Van Milligen

MCVM:jh
Attachment

cc: Crenna Brumwell, City Attorney
Teri Goodmann, Assistant City Manager
Cori Burbach, Assistant City Manager
Kelly Larson, Human Rights Director
Paul Duster, Director of Community Initiatives, Community Foundation

TO: Mike Van Milligen, City Manager
FROM: Kelly Larson, Human Rights Department Director
DATE: September 4, 2018
RE: Inclusive Dubuque Quarterly Update

This memo provides a written background of Inclusive Dubuque accomplishments since April 2018, and serves as a supplement to a presentation that will be offered by Inclusive Dubuque network partners at a work session on September 10, 2018.

Background

Launched in 2013, Inclusive Dubuque is a local network of leaders from faith, labor, education, business, nonprofit, and government dedicated to advancing justice and social equity in our community. The network began informally in early 2012 with less than a dozen community organizations and businesses beginning a conversation about the need for a collaborative effort around inclusion and equity in Dubuque. Today, the network consists of over 60 organizations and individual community members.

Network members are focused on deepening their understanding of diversity, equity, and inclusion and taking action to advance equity and inclusion in the community. An equitable and inclusive community is necessary if we are to meet our city's economic and cultural needs, as outlined in the City Council's goals and priorities. Partners within the network come together around a common agenda of advancing equity in our community and each contribute what they do best in the form of mutually reinforcing activities.

Inclusive Dubuque Network – Accomplishments since April:

Since our last work session with City Council in April, network partners have accomplished the following:

- The Peer Learning Council completed the nine-month series of Best Practices workshops with a final wrap up session on June 6. A broad representation of Network Partners attended this final session to hear from the Best Practices

“graduates” and how they are implementing their expanded knowledge of diversity, equity, and inclusion concepts within their own organizations.

- Invitations to attend the 2018-2019 Best Practices workshops were distributed in August and registration is underway. The first session is scheduled for September 19.
- The Education Sector Group continues to meet monthly and share examples and stories about their equity and inclusion journey. Partners at the table are taking turns leading the group and bringing their specific experiences and needs to the table for discussion and peer learning. Summer and upcoming agenda topics include transportation, the Dubuque Community School District Strategic Plan, practicing the use of equity tools.
- The Housing & Neighborhoods Sector Group is being led by Tom LoGuidice (NAACP member) and Tom Smith (property owner). This summer, the group heard an update from Heidi Zull and Laura Klavitter on their work in the Washington Neighborhood, including the community garden, clean-up weekend, beautification work, painting the street diverter, and the community newsletter. Attendees also discussed ways the work of this sector group could complement that of neighborhood associations. The group continues to explore ways to increase property manager participation in the Housing Choice Voucher program and is working towards having clear goals completed by November to be shared with the City of Dubuque Housing Department and the Greater Dubuque Development Corporation.
- The Arts & Culture group is investigating ways to support the city’s broader Arts and Culture Master Plan and continues to work with Travel Dubuque on future options for the “I’m a Dubuquer” campaign. This fall, the group plans to begin reviewing equity education materials as a part of each meeting.
- Quarterly meetings of the full network have resumed, with the next quarterly meeting scheduled for September 19.
- The Inclusive Dubuque Coordinator moved on to an opportunity with Loras College. The Community Foundation of Greater Dubuque has updated the position description to align with current activities and is seeking applicants for the position of Equity Coordinator. In the meantime, Paul Duster, Director of Community Initiatives, is serving as liaison to the Network. The new Equity Coordinator will be responsible for:
 - supporting the Inclusive Dubuque Network;
 - supporting a C-Suite business cohort on equity;
 - coordinating training programs such as Best Practices in Diversity, Equity, and Inclusion and Race Forward’s Racial Equity Training for non-profits;
 - managing grants with an equity component;
 - managing communications around equity;
 - partnering with CFGD staff to conduct collective impact equity work such as the Campaign for Grade Level Reading, Project H.O.P.E., and work on community mental health needs.

At the City Council Work Session on September 10, the following network partners will present additional information on their institutional and community efforts to advance equity and to contribute towards an inclusive community:

- The Community Foundation of Greater Dubuque will provide an update on the equity coordinator position and discuss equity work being accomplished through a Walmart Foundation Grant;
- East Central Intergovernmental Association will discuss ways equity is being integrated into their daily work;
- John Stewart will discuss collaborative efforts to infuse equity movies and discussion as part of the Julien Dubuque International Film Festival;
- City of Dubuque staff will provide an update on the work of the City's internal equity teams.

City of Dubuque as a Network Partner – Accomplishments since April:

The City has established the following organization-wide equity goals:

- Goal #1: Advance equity through workforce recruitment and retention efforts
- Goal #2: Advance equity through grant, contract, and purchased services agreements
- Goal #3: Advance equity through service delivery and community engagement
- Goal #4: Advance equity through collective impact partnerships.

Since April, the following has been accomplished:

- The Equity Core Team has provided a session at Leadership Team on responding to the equity questions posed in the City Council's policy agenda report. We have decreased core team meetings to bi-monthly and have added a data analysis team that will meet on alternate months. The data analysis team will have its initial meeting in September and will begin to develop a data baseline for the City's equity work.
- The Facilitation Team completed the four-day advancing equity workshop for teams seeking to develop equity plans for their departments or organizations, customizing the training to meet the needs of attendees. The team is now finalizing the workshops for City staff in October and November, and is working with Human Rights Department staff to develop a tiered training structure with different focuses for entry, supervisory, and department manager levels.
- The Recruitment and Retention Team is working to systematize the collection of City workforce data along with samples of exit interviews and employee resource groups to prepare for the hiring of the next Training and Workforce Development Coordinator.
- The Community Engagement Team is updating materials for City Life and community engagement with City Council goal setting in preparation for the hiring

of the next Community Engagement Coordinator. The team also is assisting with the citizen survey as needed, as data obtained through the survey will help to inform the direction for the team and community engagement coordinator moving forward.

- The Cash Out Team is piloting a standardized end of year reporting form and is reviewing submissions from contract and purchased services partners. Later this month, the Team will make recommendations to the City Manager regarding taking this pilot forward.
- The following departments have developed equity plans: Police, Leisure Services, Human Rights, Planning Services, Public Works, Housing. Library, Fire, and Transit will begin working on their plans this year while three additional departments will begin developing a team and completing a self-assessment.

At the City Council Work Session on September 10, City staff will provide an update on equity plan efforts across departments.

Action Requested

This memo is background for the presentation that will be offered to the City Council by Inclusive Dubuque network partners on September 10 and is being provided for your information. No action is requested.

cc: Paul Duster, Director of Community Initiatives, Community Foundation